

DOUGLAS PARK SOCCER CLUB

HOUSE LEAGUE 2011 – 2012

BOYS & GIRLS U6 – U10



DPSC 2011-12 SEASON START-UP INFO – MANAGERS

Thank you for volunteering for the Douglas Park Soccer Club!

Following are administrative duties that Managers will need to be aware of for the upcoming soccer season, as well as guidelines to help the season run smoothly!

CODE OF CONDUCT FORMS FOR PLAYERS & PARENTS

Player & Parent Code of Conduct forms are to be collected from all soccer families. It is important that expectations about conduct, sportsmanship and behavior be established at the beginning of the season. Team Managers are to hold on to these forms for the duration of the season.

http://www.douglasparksoccer.ca/docs/Soccer_conduct.pdf

MEDICAL INFORMATION FORMS

Hopefully, this information will never be needed but it is important that coaches be aware of any medical concerns that players may have and have emergency contact information readily available. The medical info forms and first aid kit should be at all games & practices.

UNIFORM DEPOSIT & UNIFORM DISTRIBUTION

House Managers are responsible for distributing uniforms to team players and collecting a uniform deposit cheque in the amount of \$50 made out to “Douglas Park Soccer Club”, dated April 1, 2012 from each player. Team Managers are to hold these cheques until the end of the season when they are either returned to players returning uniforms, or passed on to the Equipment Manager (Hilary Montroy) if uniforms are lost or not returned. The 2011-2012 Uniform Distribution date for House is: **Saturday, September 10th, 12:30 – 3:30PM** at Douglas Park Community Centre.

NOTE: cheques must have the players name indicated on the cheque either on the back or the front. If the parent has not done this then the Manager or Coach should. This makes it easier for the Treasurer to retrieve uniforms that have not been returned or cash cheques. a

GUIDELINES & PROCEDURES

- TEAM CONTACT LISTS

Managers are required to assign team contact lists to all team members.

- MID-GAME SNACK

Managers are to organize parents in rotation to take turns in providing a healthy half time snack. Typically, this is cut-up fruit. Junk food is unsuitable.

- **STANDINGS**

Official results are not kept for House League Teams.

- **FIELD STATUS – DPSC MINI & MICRO FIELD USERS**

Once again this season DPSC will be using the On-line Field Status System on the DPSC website to confirm to teams & referees whether games will be held at Douglas Park or alternate fields.

Managers and Coaches should check the website late Friday afternoon for confirmation:

<http://www.douglasparksoccer.ca/noticeboard/fieldstatus.asp>

In the event that Douglas Park Fields are Closed, **Managers** are responsible for informing their team members. Where opponents from other clubs are involved it will be the responsibility of the Douglas Park home team (either the Coach or Manager) to ensure that the opposition is informed. It may be necessary to have a parent stay at Douglas Park to re-direct players to the alternate field if there isn't time to advise the change in field to all players.

- **REFEREES**

DPSC assigns referees for games U8 & up. The Club has a fairly large roster of referees' already in place and is intending to train new recruits each fall. It is hoped that games are refereed from the beginning of the season, throughout. If a referee doesn't show up for a game, a parent or coach can take on this role. **Managers** are responsible for notifying the Referee Coordinator Julie Okot Bitek: jobitek@gmail.com should a ref not show.